



PLACER COUNTY
IHSS Advisory Committee
11533 "C" Avenue, Auburn, CA 95603
(530) 886-3680

Meeting Minutes
March 16, 2006

Attendance

Committee Members Present: Margaret Maldaner, Michael Fletcher, Eula Marshall, Katie Snoberger, Diane Lester, and Karen Boal.

Committee Members Absent: Deborah Dahl, Ruth Lindsley, and Mary DeGraaf

County Staff Present: Eldon Luce, Cate Lynds, and Shirlee Herrington.

Public: None

Chairperson Margaret Maldaner called the meeting to order at 1:30 p.m.

Roll Call And Introductions: Roll was taken and a quorum was established.

Excused Absences: **Action:** A ***Motion*** was made by Katie Snoberger and seconded by Eula Marshall to excuse Deborah Dahl's absence from the January 19, 2006 meeting. The ***Motion*** carried.

Action: A ***Motion*** was made by Katie Snoberger and seconded by Karen Boal to excuse the absences of Diane Lester, Karen Boal, and Deborah Dahl from the February 15, 2006 special meeting. The ***Motion*** carried.

Action: A ***Motion*** was made by Katie Snoberger and seconded by Eula Marshall to excuse the absences of Deborah Dahl and Ruth Lindsley from today's meeting. The ***Motion*** carried.

Unexcused Absences: Mary DeGraaf.

Member Reports/Announcements/Questions: Diane asked if a consumer can expect his/her provider to prepare enough food at home the night before so that there are leftovers to bring the consumer the next day? No is the simple answer, however, Eldon and other members want to make sure this consumer is receiving all hours and/or resources available and to ensure she is getting enough to eat. Eldon suggested she contact the Public Authority for an assessment. Other members suggested Meals-On-Wheels and/or the food bank.

Diane asked what, if anything, can be done about consumers who habitually fire consumers? There are no laws requiring a consumer to keep a provider. Eventually, a consumer could literally exhaust the list of possible providers. Michael suggested contacting the registry to make them aware of a specific consumer who habitually fires their provider for assistance and/or training. Eldon suggested that, if it is a registry consumer, the Public Authority may be able to offer the consumer some counseling.

Diane resigned from an IHSS position and gave her consumer two weeks notice. Diane was unable to get her time card signed by the her consumer, went on vacation and continued her efforts obtain the consumers' signature on her final time card. The consumer refused. Diane believes the consumer was angry about her quitting and that is why she refuses to sign. Diane has spoke with the Public Authority and the Labor Board to no avail. Diane inquired about her current options. Eldon advised that the consumer is the employer and is the one refusing to pay her. It appears that Diane's only option is to file a small claims suit against the consumer. In the meantime, Eldon will research further.

Michael reminded that this Committee previously discussed enhancing the Placer County IHSS Web Site. Suggestions include posting meeting schedules, agendas, minutes, the IHSS Newsletter and links to other related Web Sites (CAPA, CICA, etc.)

Margaret expressed appreciation to Committee members who were able to attend last months Joint Special Meeting with Calaveras and El Dorado Counties. She felt it was beneficial, collaboration was great and future meetings are encouraged. Other members expressed the same sentiment and added that it was nice to hear what other counties are doing, some of our shared challenges and that it might be valuable to conduct joint meetings that also include other surrounding counties.

Eldon is working with the Placer County Public Health Department on getting a \$25,000 grant from Area 4 Agency on Aging (A4AA) that would provide nursing consultation for IHSS Consumers (assessments, medication, training, etc.) Eldon is requesting that this Committee support Placer County's Community Health grant application.

Action: A **Motion** was made by Katie Snoberger and seconded by Michael Alward to support the Placer County Community Health A4AA Grant Application and submit its endorsement in writing. The **Motion** carried.

Shirlee distributed a flyer announcing an upcoming Identity Theft Seminar sponsored by the Placer County Sheriff's Office. The seminar is free and is being held on April 18th, from 6:30 – 8:30 p.m.

Public Comment: None.

Approve 1/17/06 and 2/15/06 Meeting Summaries: Michael noted that the January meeting was held on January 19th, however the meeting summary is incorrectly dated January 17th.

Action: A **Motion** was made by Michael Fletcher and seconded by Karen Boal to approve the 1/17/06 meeting summary as corrected. The **Motion** carried.

Action: A **Motion** was made by Michael Fletcher and seconded by Katie Snoberger to approve the 2/15/06 meeting summary as written. The **Motion** carried.

PA/Advisory Committee Newsletter: A draft copy of the Spring 2006 Newsletter was distributed for review. There was a suggestion to change the font color in the lower right side of the first page for easier reading and to enlarge the logo on the upper left corner of the first page.

Final approval of the newsletter is expected next week and Shirlee anticipates that the print shop will have them mailed to all consumers/providers by the end of March.

Report: California IHSS Consumer Alliance (CICA): Michael Fletcher reported that CICA is focused on planning its 2006 Spring Conference being held on March 20/21. There will also be a reception on Sunday evening, March

19th as many participants are arriving that evening due to the distance they must travel.

Michael reported that it has been brought to CICA's attention that eligibility assessments in some counties are taking as long as 3-6 months to complete. Law requires them to be completed in 30-45 days. Michael asked if Placer County is having difficulty in this area. Eldon reported that he believes Placer County is satisfactorily completing eligibility assessments in the 30-45 day required timeframe.

Michael announced that this month's CICA Teleconference Meeting has been canceled due to the spring conference. Meetings will resume in April.

The 501(c)(3) paperwork to structure CICA as a non-profit organization is being signed by the executive members.

The CICA newsletter is available on the CAPA website at www.capaihss.org. Click on **Advisory Committees**, then click on **California I.H.S.S Consumer Alliance**, and then click on **Newsletter**.

CICA is accepting volunteers for a recording secretary to document and distribute meeting summaries.

Eldon reminded members that AB1234 requires that members attending the spring conference must report to the Committee in April. Michael Alward and Katie Snoberger plan to attend.

PA Manager Report

a. Quality Assurance/Program Integrity Initiative: Cate reviewed and explained the IHSS Quarterly Report on Quality Assurance/Quality Improvement. Cate announced that the State QA Department will be visiting Placer County on May 24/25.

Cate advised that suspected fraud should be reported to Judy Griffin at 530-886-5405. NOTE: Michael suggested that Judy Griffin be invited to present at an upcoming meeting. Shirlee will follow-up and extend the invitation.

b. Provider Benefits: There are currently 36 providers on the waiting list for provider health benefits. The average wait time is approximately two months.

Each month 7-25 slots become available, the number one reason a provider is disenrolled from the health plan is failure to turn in their time sheets on time.

c. Provider Recruitment: Provider Orientation is offered every week for all new providers (Registry and Non-Registry). Interestingly, many providers, who were not initially interested in joining the registry, are joining after attending the orientation. There have been 63 new providers enrolled since 1-1-06.

d. AC Member Recruitment: There are currently two vacancies for IHSS Recipients (current or former; public or private).

e. Registry Report: Members reviewed the January and February registry reports.

The meeting was adjourned at 3:00 p.m.

Next Meeting:

Date:	April 20th, 2006 (Thursday)
Time:	1:30 p.m. to 3:00 p.m.
Location:	The Domes, 175 Fulweiler, Auburn (Conference Room A)